

Minutes of Meeting of Audit
Scotland held in the offices of
Audit Scotland, 110 George
Street, Edinburgh on Thursday, 4
June 2009 at 11.30hrs

PRESENT: J Baillie (Chair)
I Low
R W Black
C Gardner
R Cleland

IN ATTENDANCE: D McGiffen, Director of Corporate Services
R Frith, Director of Audit Strategy

<u>Item No</u>	<u>Subject</u>
1.	Apologies
2.	Declarations of Interest
3.	Minutes dated 1 April 2009
4.	Accountable Officer's Report
5.	Performance Update – Q4 Report 2008/09
6.	Annual Report from the Audit Committee
7.	Draft Statutory Accounts – 2008/09
8.	International Steering Group – 2008/09
9.	Gender Equality Scheme – Annual Report on Progress
10.	Any Other Business

1. Apologies

No apologies were submitted.

2. Declarations of Interest

It was noted that there were no declarations of interest.

3. Minutes

The minutes of meeting of 1 April 2009 were submitted and approved.

4. Accountable Officer's Report

The Accountable Officer introduced his report updating the Board on progress in Audit Scotland since its last meeting.

He highlighted the following areas:

- Audit Procurement and Quality Assurance
- Annual Audits
- Best Value Audits
- Performance Audits
- Local Government Scrutiny Co-ordination
- International Work
- Meetings with the SCPA
- Speaking engagements

The Board congratulated Russell Frith on his appointment to the UK Auditing Practices Board, which was detailed in the report. The report was noted.

5. Performance Update Q4 Report

There was submitted a report on Q4 Performance 2008/09 by the Director of Corporate Services and accumulative performance for the full year 2008/09.

The report was noted.

6. Annual Report from the Audit Committee

There was submitted an Annual Report from the Audit Committee which, on the basis of the work reviewed and the progress made during 2008/09, advised the Board that in the opinion of the Audit Committee, the internal control systems in Audit Scotland were adequate and effective.

The report and assurance were noted.

7. Draft Statutory Accounts 2008/09

It was reported that the Audit Committee had met earlier in the day and had considered, in detail, the Annual Report and Accounts for 2008/09. It was agreed to accept the recommendation of the Audit Committee that the Annual Report and Accounts 2008/09 be approved.

8. International Steering Group – 2008/09

There was submitted a report by the Director of Corporate Services on the work of the International Steering Group. The report highlighted the work being undertaken in EU and developing countries and the visits to Audit Scotland from various audit agencies and parliaments. The Board welcomed the report and commended the content and presentation of the report and approved its publication on the Audit Scotland website.

9. Gender Equality Scheme – Annual Report on Progress

There was submitted a report by the Director of Corporate Services an Annual Report on Progress under the Gender Equality Scheme. The Board approved the report for publication on the Audit Scotland website and noted the plans and work underway to develop a single diversity scheme.

10. Any Other Business

The Board noted the publication of the Public Services Reform Bill and received a briefing from the Director of Audit Strategy on the parts of the draft legislation relevant to Audit Scotland and scrutiny.

The Board expressed its thanks for the work of the Audit Scotland team for preparing the Accounts and the Annual Reports.